

## CONVOCATION SURVEY 2007

<b>Institution</b>	<b>Does your institution hold a ceremony where only those students who have met their graduation requirements participate in the ceremony?</b>	<b>If you answer yes, what do you use when printing the parchment?</b>  (a) the day the ceremony was held (b) the last day of the final term in which they took courses (c) the month the ceremony was held (d) other	<b>If you answer to (a), and you hold ceremonies on more than one day, do you use the program specific date on each parchment, or do you use the day the ceremonies begin?</b>
Acadia University	Yes	The day the ceremony was held.	We hold ceremonies on more than one day. We use the specific date for the particular degree program on each parchment.
Alberta, University of	Only students who have completed their degree requirements participate in the ceremony. Students pick up their parchments at the University Bookstore prior to their ceremony, so are made aware that they did not meet all the requirements of their degree at that point if this is the case.	We print the date the ceremony was held.	We use the date that is specific to each program on the parchment and we do have more than one ceremony.
Athabasca University	Yes	Athabasca has moved to awarding credentials every month. We use the date the student was approved by Academic Council or Governing Council as the date the student received the credential.	Students who have graduated with a degree throughout the year are invited to attend convocation ceremonies at the end of the year (June).
Bishop's University	Yes	The day the ceremony was held.	We use the specific date of the ceremony on the parchment. The SIS database has a table with the date of

<b>Institution</b>	<b>Does your institution hold a ceremony where only those students who have met their graduation requirements participate in the ceremony?</b>	<b>If you answer yes, what do you use when printing the parchment?</b>  (a) the day the ceremony was held (b) the last day of the final term in which they took courses (c) the month the ceremony was held (d) other	<b>If you answer to (a), and you hold ceremonies on more than one day, do you use the program specific date on each parchment, or do you use the day the ceremonies begin?</b>
			each degree's convocation. This date is picked up and printed on each grad's diploma which is printed in-house.
Briercrest College	Student must have completed coursework prior to participation in the ceremony. A few exceptions related to modular courses scheduled immediately following graduation.	The day the ceremony was held.	N/A
Carleton University	Yes, only students who have met their respective degree requirements are put forward for graduation.	Other – Our University Senate meets three times during the academic year to award degrees to students who have successfully completed the program requirements, the day of the senate meeting is the official date that appears on student transcripts. However we hold graduation ceremonies in the spring and fall only, all winter graduates are included and attend the spring ceremonies.	N/A
Dalhousie University	Only those students who have met the degree/diploma requirements cross the stage.	The date on the parchment is the date Senate officially approves the degrees which is normally done about five days before the actual ceremonies.	We have 14 ceremonies in May and three ceremonies in October.

<b>Institution</b>	<b>Does your institution hold a ceremony where only those students who have met their graduation requirements participate in the ceremony?</b>	<b>If you answer yes, what do you use when printing the parchment?</b>  (a) the day the ceremony was held (b) the last day of the final term in which they took courses (c) the month the ceremony was held (d) other	<b>If you answer to (a), and you hold ceremonies on more than one day, do you use the program specific date on each parchment, or do you use the day the ceremonies begin?</b>
Durham College	Yes, only students that completed the program requirements are eligible to participate.	The month the ceremony was held.	N/A
Fraser Valley, University College of the	Normally, all requirements must be complete to convocate. By exception of the VP Academic, some cohorts are allowed to cross the stage.	Other – The year the ceremony occurred.	N/A
Guelph, University of	Yes	Date of convocation ceremony.	Program specific date.
Keyano College	Allow students to cross the stage with their classmates even if they haven't completely met their graduation requirements.	No comment	N/A
Kwantlen University College	Used to allow "participants" who were students about to finish within the month of convocation to cross the stage. This was because we only had a summer convocation and many students finished during the summer. This year we added a fall convocation and those previously classified as "participants" were invited to our fall convocation rather than the summer.	The day the ceremony was held Students carried a folder across the stage with a participation form only. When they finished their program, they were given a credential with the end date of the program.	Don't use the convocation ceremony date. We use the program or semester end date on the parchment.

<b>Institution</b>	<b>Does your institution hold a ceremony where only those students who have met their graduation requirements participate in the ceremony?</b>	<b>If you answer yes, what do you use when printing the parchment?</b>  (a) the day the ceremony was held (b) the last day of the final term in which they took courses (c) the month the ceremony was held (d) other	<b>If you answer to (a), and you hold ceremonies on more than one day, do you use the program specific date on each parchment, or do you use the day the ceremonies begin?</b>
Lakehead University	Yes, all students must have met requirements and have been approved by Senate before they are eligible to cross the stage.	We use the day of the ceremony as we do not consider students to have “officially” convocated until the Chancellor announces his acceptance of the graduands.	Use the first day of ceremonies. University is small enough that only need one day.
Langara College	We limit participation in the ceremony those who have actually met the graduation requirements for the credential. Of course that means lots of work getting the diploma/degree audit checks complete before the ceremony. This is unlikely to change.	Currently, the date on the parchment is the date of the ceremony. We only run one day of ceremonies per year. Both of these practices are under review. As we review all aspects of our graduation/ceremony processes, there is a clear need to have more than a single day of ceremonies (adding bachelor’s degrees has meant not only more graduates, but a higher ratio of grads who want to attend the ceremony.	We are also considering making the date on the parchment correspond with the date the student actually finished the program. Even though the number of students coming to the ceremony is rising, we still have the majority of our grads choosing not to attend because they complete in December or August. Having a student complete a program in August, but have the date on the parchment as the following June was creating some difficulty for students. In B.C. colleges, the approval of credentials does not require the approval of the Senate (or GFC) as at universities, so there is little barrier to this move.
Laurentian University	Only eligible students are allowed to graduate, they have met ALL requirements of their degree.	The University Senate date, at which the student names were presented for approval, which is usually about 3 weeks prior to the actual convocation ceremony.	N/A

<b>Institution</b>	<b>Does your institution hold a ceremony where only those students who have met their graduation requirements participate in the ceremony?</b>	<b>If you answer yes, what do you use when printing the parchment?</b>  (a) the day the ceremony was held (b) the last day of the final term in which they took courses (c) the month the ceremony was held (d) other	<b>If you answer to (a), and you hold ceremonies on more than one day, do you use the program specific date on each parchment, or do you use the day the ceremonies begin?</b>
Lethbridge, University of	Only those who have completed program requirements and been approved by their Faculty/School Council take part in ceremonies.	The date on the parchment is the date of the ceremony, and that date is program specific.	N/A
Manitoba, University of	Yes	The day the ceremony was held.	We print the opening day of Convocation, regardless of which day their ceremony is on.
McGill University	Yes	The day the ceremony was held.	Program specific date appears on each parchment.
McMaster University	Yes	The day the ceremony was held.	The day the ceremony was held and the degree was conferred by the Chancellor.
Mount Royal College	We are moving to that system for the Spring 2008 convocation. However, we are also beginning to plan for a Fall 2008 convocation where those students who met their requirements in the Spring or Summer have an opportunity to attend a ceremony without having to wait a full year.	Other – It will change in Fall 2008. Once we have determined that a student is eligible to graduate, his/her name is put on a list that will be approved in a closed session of our Academic Council. The date of the council meeting is the one that will go on the transcript and parchment. As an aside, students wanting confirmation of completion in advance of receiving their parchment will get a letter to that effect from our office. Similarly, no student will receive their parchment until after convocation.	N/A

<b>Institution</b>	<b>Does your institution hold a ceremony where only those students who have met their graduation requirements participate in the ceremony?</b>	<b>If you answer yes, what do you use when printing the parchment?</b>  (a) the day the ceremony was held (b) the last day of the final term in which they took courses (c) the month the ceremony was held (d) other	<b>If you answer to (a), and you hold ceremonies on more than one day, do you use the program specific date on each parchment, or do you use the day the ceremonies begin?</b>
New Brunswick, University of	Yes, only those who have completed all requirements as of the Senate meeting prior to the ceremony (ies).	The day the ceremony was held.	We have one ceremony in October and three in May over two days. The parchment holds the relevant day of the particular ceremony.
Ontario College of Art & Design	Yes	Date of ceremony.	Program specific date
Prince Edward Island, University of	Only student who have completed the degree requirements cross the stage and get their degree.	Hand the parchment to the student on stage. If a student crosses the stage and has not completed the degree, they will get a blank.	The date of the ceremony is on the parchment. Only have one ceremony
Red Deer College	Yes	The day the ceremony was held.	N/A
Regina, University of	Yes	We use the date the degree was approved for conferral. We have a continuous conferral process, so quite a few of our degrees are conferred monthly, following the academic meeting for approving graduates.	Before we went to continuous conferral, we had three days of ceremonies and the date that appeared on the diploma was the date of the actual ceremony.
Ryerson University	Yes	The day the ceremony was held.	Month and year
Saint Mary's University	Only those who have met the requirement can participate in convocation	The date on the parchment is the date of the convocation ceremony – except in January when we graduate students but have no ceremony. In that case we use the date of the Senate meeting	All of ours are on one day, but if we had them on multiple days I expect that we would use the event date.

<b>Institution</b>	<b>Does your institution hold a ceremony where only those students who have met their graduation requirements participate in the ceremony?</b>	<b>If you answer yes, what do you use when printing the parchment?</b>  (a) the day the ceremony was held (b) the last day of the final term in which they took courses (c) the month the ceremony was held (d) other	<b>If you answer to (a), and you hold ceremonies on more than one day, do you use the program specific date on each parchment, or do you use the day the ceremonies begin?</b>
		where the grad list is approved.	
Saskatchewan, University of	Yes	The day the ceremony was held.	We use the program specific date. In the Spring we have five ceremonies over three days and in the Fall we have two ceremonies in one day.
St. Francis Xavier University	Yes	The day the ceremony was held.	N/A
St. Thomas University	Only allow those who have met their graduation requirements cross the stage.	The day the ceremony was held.	N/A
The King's University College	King's has just moved (and the move is still being contested by students) to a graduation where only those who have met requirements can participate.	The day the ceremony was held. We actually have two degree conferrals (January and May). For January, the date is that of the Senate vote conferring the degree. For May it will be the ceremony date.	N/A – we have only one ceremony.
Trent University	We allow anyone who shows up to cross the stage. Our feeling is that it is better to allow them to do this even if they may not have met the degree requirements than to try to sort it out at the scene. In our mind, the fact that they cross the stage does not mean they have graduated and they do not receive a parchment/diploma – we hand out our	We have traditionally put the date of the student's actual convocation ceremony on the diploma but we changed that this year. We now put the date that the Senate approved the granting of the degree. Our thinking is that the Senate actually grants the degree; the Convocation ceremony is just that – a ceremony. This has been helpful because we are now	Use the date that Senate approved the granting of the degree.

<b>Institution</b>	<b>Does your institution hold a ceremony where only those students who have met their graduation requirements participate in the ceremony?</b>	<b>If you answer yes, what do you use when printing the parchment?</b>  (a) the day the ceremony was held (b) the last day of the final term in which they took courses (c) the month the ceremony was held (d) other	<b>If you answer to (a), and you hold ceremonies on more than one day, do you use the program specific date on each parchment, or do you use the day the ceremonies begin?</b>
	diplomas after fact, when students actually hand over their graduation gowns.	bringing Convocation Rolls to any Senate meeting during the academic year (or to Senate Executive in the summer) so that students are able to receive their diplomas at any time during the year, once they have completed the degree requirements. This may apply in particular to students who are completing their last course on a Letter of Permission, who may not have the grade here in time for the traditional Convocation Rolls in September and May.	
Wilfrid Laurier University	Students who have met their graduation requirements.	The date used on our parchments is the day, month and year of the ceremony for each program.	Since we have ceremonies on more than one day in the spring (so far just one day in the fall), parchments have the program-specific date on them.
Windsor, University of	Yes, no one crosses the stage unless they have been evaluated for and are considered eligible to graduate.	Yes, the date of convocation.	No - use the specific date of their graduation session.