

The Question	Do any schools withdraw students for non payment of fees, part way through a semester?
<p>Red Deer College</p> <p>Joanne Premak Coordinator Student Funding and Awards Red Deer College Box 5005 Red Deer, AB T4N 5H5 Telephone: 403 343 4027 Fax: 403 342 3262</p>	<p>At Red Deer College we occasionally withdraw students part way through a semester for non payment of fees. If we have deferred tuition payment until a later date and the student does not follow through with that payment they are dropped from their classes. A letter is sent to the student by the registration department to say they have been dropped from all their classes due to non payment of fees. This letter usually results in action by the student immediately. Of course with a drop of all classes the student will have no grades and will not show registered in any classes they are attending.</p> <p><u>If the student has paid some money do you refund any?</u></p> <p>We would only drop students who had paid nothing towards their tuition. If they had paid any amount we would attempt to collect the balance and leave them registered so there would be no refund. We would then refer the balance to collections if the student had not paid by the end of the term. A hold would be placed on the student account so that the student would receive no grades and could do no transactions with the college until the outstanding balance was paid.</p>
<p>NAIT Geethni Jayawickrama Financial Aid Administrator Financial Aid Office Northern Alberta Institute of Technology 11762-106 Street Edmonton, AB T5G 2H1 Ph: 780-471-8757</p>	<p>we at NAIT don't charge any interest on outstanding amounts. However, we place restriction on these accounts. Thus, all services are frozen and refer to collection if the amounts are not paid before the end of the term.</p>
<p>University of Guelph Peter Landoni <plandoni@registrar.uoguelph.ca></p>	<p>this is done typically at the end of the first month of each semester and after the student has received email warnings of the event. We do allow registration but only after payment of their account plus a \$200 re-instatement fee.</p>
<p>Western Karen Pypstra <kpypstra@uwo.ca></p>	<p>At Western, in extreme cases, we have in the past, withdrawn a student for non-payment. This is done only after exhausting all other options and extensive follow-up with the student.</p>

<p>UNB</p> <p>Lorna Clyde Supervisor, Student Accounts UNB Financial Services Tel 506-458-7182, Fax 506-453-4572</p>	<p>Yes, we do delete courses at some point. The process works as follows.</p> <ol style="list-style-type: none"> 1. Students are emailed that fees are due on a certain date. 2. Students are emailed a 2nd time and sometimes a 3rd reminding them that fees are due, you must meet with a Supervisor to make payment arrangements -if you do not do this your IT services will be frozen and subsequent deletion of courses will follow. 3. IT Services are generally frozen approximately 3 weeks after classes start. 4. For students who still do not make payment or arrangements to pay –their courses are deleted in approximately 2 weeks. <p>However, this does not prevent students from actually attending classes. Depending on how much of their course work is on line and email driven, some students can continue merrily on their way and do. They usually appear at Financial Services 6 months later wanting to pay fees for courses we have deleted-and of course you then have a whole new set of problems.</p> <p>For the most part, this process works quite well. There is a small percentage of students that work something out directly with their Professors that allows them to keep attending etc. We currently do not have a way to prevent that.</p> <p>Students who have been deleted, are added back into their courses, once full payment has been made. An additional \$25 admin fee is charged plus interest from the date fees were due.</p> <p>As well, students who sign a prom note and do not live up to the agreement, have their accounts frozen and courses deleted. This can happen at any time throughout the year depending on the terms of their promissory note. This does require a lot of time and resources to maintain follow up with these students.</p>
<p>Algonquin College Debra Leblanc <lebland1@algonquincollege.com></p>	<p>At Algonquin College, our Finance Office encumbers the student but they are allowed to continue with their studies. They will not receive their transcript/diploma without fee payment. Debbie LeBlanc (Moffett)</p>
<p>University of Toronto "David Sidebottom" <d.sidebottom@utoronto.ca></p>	<p>Students at the University of Toronto must make fees arrangements in order to register, either payment of 2/3 of fees or deferral. Service charges of 1 1/2 % per month on the unpaid balance begin in November.</p> <p>We would not withdraw a student who owes fees. However, students with fees arrears cannot re-register in subsequent semesters or receive transcripts.</p>
<p>King's University College Marilynne Davies <mpdavies@uwo.ca></p>	<p>Yes, at King's University College this is an option that we have resorted to especially if they are half courses.</p>
<p>UBC Rella Ng Coordinator Student Financial Assistance & Awards University of British Columbia 1036 - 1874 East Mall Vancouver, BC V6T 1Z1 Phone: 604.822.9343 Fax: 604.822.6929 www.students.ubc.ca/finance</p>	<p>Here at UBC, a student may be placed on financial hold as result of outstanding indebtedness to the University, including tuition fees, student fees, parking fines, library fines, housing and conferences fees. When a student has been placed on financial hold, no subsequent registration activity will be allowed and no transcripts of academic record or graduation diploma will be issued. Students will also be assessed a processing fee of \$30.00 in addition to the interest penalty. The financial hold will be removed when the outstanding balance, including all penalties, is paid in full. Interest will be charged at a rate of prime plus 6% per annum. Interest is charged on all outstanding amounts that are past due and is calculated towards the end of each month. After an extended period of time, the outstanding account is forwarded to a collection agency.</p>
<p>Langara College Shirley Kamerling-Roberts <skamerling@langara.bc.ca></p>	<p>Langara College does not do this. Students just face financial penalties, and cannot register for the next term, access grades, get transcripts etc.</p>
<p>BCIT Stephanie Williams <Stephanie_Williams@bcit.ca></p>	<p>We do with students in Technology programs but rarely with students in Trades.</p>

<p>Concordia University College of Alberta</p> <p>Margie Schoepp Financial Aid Advisor Concordia University College of Alberta Edmonton, AB 780-479-9226</p>	<p>At Concordia University College of Alberta we charge 1.5% per month or 18% annualized on accounts past due. Our student accounts office aggressively pursues collection of unpaid accounts and sends unpaid accounts to collection agencies (two step process – pre-collection and final collection).</p>
<p>University of Regina JOYCE WHITE Receivables Supv. Financial Services Ph - 585 4125 Fax - 585-5140 JOYCE WHITE <JOYCE.WHITE@uregina.ca></p>	<p>At the University of Regina, tuition fees are due on the first day of class in each semester. The students are given 4 weeks from that time to have their fees paid in full without penalty. We charge 1.5% per month - on the 5th of every month only on the unpaid balance relating to tuition, for a maximum of 8 months. If a student account is not paid - we do not allow them to register for the next semester - receive transcripts or convocate. As well - once the account becomes 6 months past due - we forward those accounts to our Collection Agency. We are now dealing with Federal Credit and Consulting - Had previously been dealing with FCA/NCO for approximately 20 years.</p> <p>-----</p> <p>At the UofR - on occasion we will make arrangements to allow a student to register for a future semester with an outstanding balance from a previous semester - These arrangements are made on condition of the previous balance being paid in full within two weeks of the start of the new semester - if payment is not made we will have the student deregistered from the new semester.</p>
<p>Western Karen Pypstra <kypypstra@uwo.ca></p>	<p>At Western we do not charge interest. Students are charged a late payment fee if tuition is not paid by the due dates. Considerable efforts are made to contact the students throughout the cycle to request any outstanding tuition fees. If payment not received student's record will be sealed, account will be sent to the collection agency, and future registration will not be permitted until debt is cleared.</p>
<p>Algonquin College Debra Leblanc <lebland1@algonquincollege.com></p>	<p>We do the same as Western here at Algonquin!</p>
<p>Cape Breton University</p> <p>"Bev Patterson" <Bev_Patterson@capebretonu.ca></p>	<p>At Cape Breton University we charge 1% per month on our outstanding balance.</p> <p>When a student enrolls for an academic year they are required to pay \$300 if their student loan has not arrived yet, and in addition they must also prove that their student loan has been approved. If they are not on student loan, not received, or have not applied yet, they are expected to pay 60% of their fees. If they are unable to do so, they sign a promissory note advising the dates the monies will be forthcoming.</p> <p>In the fall a general letter is sent to all students advising that their account is past-due. An additional letter is then sent advising the remaining students that their outstanding balance must be paid before they are able to access their Christmas grades on-line. A hold is put on their web-account.</p> <p>In January a review of the account is done and a registered letter is sent advising the student if the account is not brought up-to-date or adequate arrangements made, the student will be de-registered. A second registered letter is then sent advising that the student is deregistered. If they do not response to this letter, a registered letter is sent advising them that their account will be forwarded to the collection agency.</p> <p>Finally, after all avenues are exhausted, a letter is sent advising the student that their account has been sent to the Atlantic Collection Agency. Once the account is sent to the collection agency, the university is no longer involved.</p>

<p>University College of the North</p> <p>Carol M. Girling Director, Enrolment Services & Registrar University College of the North Box 3000 The Pas MB R9A 1M7 (204) 627-8553 (O) (204) 627-8514 (F) email: cgirling@ucn.ca website: www.ucn.ca</p>	<p>We at University College of the North charge a 1%/month on overdue accounts. After a period they do go to a collection agency but we have considerable contact with them before that happens. In many cases they are eventually written off as bad debt. We then put a hold on the student from further registration until payment or arrangements for payment have been made.</p>
<p>Thompson Rivers University Gordon Down Manager, Financial Aid and Awards Thompson Rivers University www.tru.ca/finaid Phone: 250-828-5026 Fax: 250-371-5668</p>	<p>At Thompson Rivers University, we don't charge any interest at any point (which is not to say we shouldn't). Accounts are sent to external collections after being at least a full term overdue, and the account is written off at year end. Of course, even after it's written off, the agency is still pursuing collection, and all services are frozen.</p> <p>I did add a "prime plus 2% may be charged on past due accounts" phrase to our emergency loan agreement this year. I don't expect we'll ever actually charge this, but I found in the past that it gives the collection agency leverage and something to concede ("we'll forgive the back interest") when dealing with long shot accounts.</p>
<p>Memorial University "Casey, Judy" <jc Casey@mun.ca></p>	<p>At Memorial University we apply a finance charge at the last day each semester on any outstanding balance in the student's account based on the bank rate that day. Our Bursars Office has a person in their office that is responsible for collections. At the end of each semester she will start the process by sending letters to students who have not registered for the next semester, who have outstanding balances, and have not made repayment arrangements. If we receive no response or if the student makes a commitment to pay and doesn't fulfill that commitment, we then place the accounts for collection through an outside collection agency.</p>