

Do you hand the student an actual certificate, diploma, or degree certificate at the graduation ceremony? If yes, how many weeks are between your last day of examinations, and the ceremony?	Respondent's Contact Information
Right now we have a 13 week (65 day) term. That puts our 2005 schedule of April exams finishing on April 28th. Our Convocations run June 6th - 10th. Our policy around exams is that final grades are due in to the Registrars Office within seven working days of the examination. It's a tight turnaround.	Barb Anderson Registrar Office of the Registrar Brock University St. Catharines, ON L2S 3A1
This has been a major issue for us at NSCAD. We used to hand out the real thing and then ceased doing that about three years ago. This year and from now on, we will be handing out the real degree parchments again. We have about 1.5 weeks between the last day of classes (and exams) and the graduation ceremony—precious little time to confirm graduation, but nevertheless, we will go ahead with the real degrees once again.	Jane Harmon Registrar NSCAD University
At Georgian we hand out the actual diploma/degree. There is approximately six weeks after marks are due before the ceremonies; some convocation dates have more time as we convocate at three campus locations.	Catherine A. Neuss Associate Registrar and Notary Public Georgian College One Georgian Drive, Barrie, Ontario L4M 3X9
Yes - Six Weeks	Denis Lawrence Registrar Nipissing University North Bay, Ontario, P1B 8L7
At ACAD we do hand out parchments at convocation. We typically hold convocation on or about the 15th of May, two full weeks after the last day for faculty to submit grades. I have all of my parchments printed and ready to by mid April, then destroy the ones for students who don't meet their requirements after grades are processed. Keep in mind I'm talking about 200 grads here, so it's doable.	Susan D. MacKenzie Registrar, Alberta College of Art & Design 1407- 14 Avenue NW, Calgary, AB T2N 4R3
We do not. They receive a nicely scroll 'congratulations' document.	Sueling Chang, Registrar Vancouver Community College 1155 East Broadway Vancouver, BC V5T 4V5
We do give out the actual diploma, along with a final year transcript, but we typically have only about 250 graduands. About 20 of these write supplemental examinations in the week before graduation; the rest are done almost three weeks before. The Commandant will now be signing all the diplomas by hand so we have him sign extras just in case.	Lieutenant Colonel David Last, PhD Registrar / Secrétaire général Royal Military College of Canada Collège militaire royal du Canada Kingston, Ontario, K7K 7B4
We only have one convocation ceremony per year, usually at the end of May or the beginning of June. Every student walks across the stage with a folder. The contents could include: 1) the student's credential if they finished in the spring term 2) a Statement of Participation if they have previously been sent their credential 3) a Statement of Participation if we have not had time to complete the assessment of their credential or if	Maureen Moore Kwantlen University College Manager, Records and Graduation

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they have a library or accounting hold. If the grades are in on time we have about three to four weeks from the end of the semester. We also have programs where the students are completing right up to the day of convocation. Those students would be invited as Participants with the credential being assessed when the grades are in. No matter whether they are past graduates, current graduates or pending graduates, they all walk across the stage with the same folder cover.	
At Lakehead University we do hand out the actual parchments during Convocation. Since we're never completely sure who's going to show up, we have to print up all 1500 or so parchments and transport them to the Convocation site. Winter semester and year marks are supposed to be in by the end of April but, typically, a substantial number don't come in until well into the first week in May. Our Senate meets in mid-May to confirm the grads and convocation takes place on the last Saturday in May.	Millo L.G. Shaw LLB PhD Registrar Lakehead University 955 Oliver Road Thunder Bay, Ontario P7B 5E1.
Yes, we hand out the actual diploma. We have six business days between the last day of exams and the ceremony. It is an extremely difficult time for the registrar's office, as we have about 1000 graduates.	Janet Stark Registrar St. Francis Xavier University PO Box 5000 Antigonish, Nova Scotia, Canada B2G 2W5
We don't hand out actual diplomas. There are times when I think it's not as nice for the student, but it's a lot less work and stress and no one has complained.	Richard Levin - UOIT
At SAIT, we try to hand out as many of the the actual graduation certificates and parchments at the convocation ceremony as we can. Typically, the winter term ends on the last Friday in April. The instructors are supposed to have final marks in within three business days of the last class/exam. So we begin running batch audits on the Thursday following that last Friday. As long as all of the marks have been entered and the audit shows the student has met the requirements, we order the parchments enmasse from the company that prints our parchments - this is done daily through the period between the end of the term and the day of convocation. Convocation is usually on the last Friday in May. Therefore, we typically have about four everything done. Last year, we had about 1,000+/- student attend the convocation ceremony. Just under half got their parchment. Of the remaining half+, most were in programs that finish in the academic year but after the ceremony - these students get a generic letter congratulating them on their progression. Once their final classes finish and all the marks are in, we will audit them and mail their par	Susan Boland CAPP Specialist, Customer Services Dept SAIT Polytechnic 1301 16 Ave NW, Calgary, AB, Canada T2M 0L4 Tel: (403) 210-4089 Fax: (403) 284-7112 <a href="mailto:susan.boland@sait.ca">susan.boland@sait.ca</a>
At the University of Lethbridge, degrees, diplomas and certificates are distributed to graduands when they arrive to assemble for the procession and grads cross the stage with their parchment (in a folder) in hand. For Spring Convocation (held in June) there are five weeks between the last day of (spring semester) exams and ceremonies. For Fall Convocation (held in October) there are seven weeks between the last day of (summer session) exams and the ceremony.	Linda Sebastian Timetable & Convocation Officer University of Lethbridge Registrar's Office & Student Services

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We presently do what you do.	Kate Ross Registrar/Director Student Services Camosun College
Yes, the U of M hands out actual certificates. Parchments are mailed out the beginning the day after Convocation for non-attenders. There are approximately three weeks between final grades and the ceremony. One week to the Senate meeting to approve grads, plus two weeks to organize the ceremony.	Neil Marnoch - University of Manitoba
At Athabasca University we used to have two 'grad' dates, one in early December and the other at the time of our June convocation ceremony (second Friday in June, and Thursday before and Saturday after). Under this system we handed out the actual parchment to the students who had the June date, but the students with the December date received a parchment folder with a 'congratulatory letter'. When we did this the cutoff date to receive the grades was about a month. As of this year we now graduate students every month. Once they are approved (monthly) the parchments are printed and mailed to the students. So the majority of students will not receive a 'letter' on stage (although we will likely still try to give the students who are actually graduating in June their parchment at the ceremony).	Gilbert Perras - Athabasca University
Yes, this has always been our practice. Close to three weeks. We require final grades five days after the exam (which normally doesn't happen) and generally run our parchments two weeks before the Ceremony. We produce them in-house.	J Lynne Theriault Registrar Mount Saint Vincent University Halifax, NS B3M 2J6
At the University of Winnipeg we hand out the degrees at the convocation ceremony. There is about six weeks between the last exam and the ceremony	Carol MacKay, Convocation Officer University of Winnipeg 515 Portage Ave. Winnipeg, Manitoba R3B 2E9