

<b>Institution</b>	<b>Fact Book</b>	<b>Policy</b>
Athabasca	General information on website	No
Memorial	Yes	No
St FX	No	No
Lethbridge	Yes	No
NAIT	No	No
Concordia	No	No
Dalhousie	No	Sort of
Calgary	Yes	No
Victoria	Yes	Not stated
St Mary's	Yes, although not current	No
Trent	Not stated	No
RMC	Not stated	Not stated

<b>Notes</b>
other information, "goes through our Institutional Studies area for screening on an individual basis."
"direct them to the Centre for Institutional Analysis and Planning"
ad hoc
"...sometimes refer students to our Institutional Analysis Office"; will commit resources if half-hour or so although too committed to do so currently
"...scores of information requests annually..."; also give interviews; see it as a chance "... to get our messages out to our target audiences."
"...only what I can easily obtain myself through our admissions system or our Portal system."
"We do...prepare a series of statistical reports distributed at our standard reporting dates...We would only provide statistical data to students, that we deem to be "public" information.... (M)ore specific or detailed data...we would ask that the instructor provide confirmation that the information is required for a project under his/her supervision. Our general policy is to try to give them something that we have already compiled so it doesn't take much effort." Most requests have been only 15-20 minutes of work.
"Examine each request. Refer to published material." "If it was more than 1 hour analyst time to prepare the data, enrolment services would consider quoteing a cost as provided under FOIP..."
"Most of our statistics are available for public view...And/or by request through Institutional Analysis..."
"...in my 2 years as a registrar I can't recall a request for data for a project."
"...try to prioritize them based on the Office's workload and let respondents know that if their request is going to take time."
have prepared stats for a couple of projects but generally don't provide